



ASSOCIATION OF MARITAL AND FAMILY THERAPY REGULATORY BOARDS

National MFT Examination

Duplicate Score Report and Official Score Transfer Request to a State Office Application

A request for a duplicate score report or a transfer of your scores from one state to another may be requested six (6) weeks after taking the examination.

APPLICATION INSTRUCTIONS

- I. **APPLICANT INFORMATION:** You must provide your current name, the complete name under which you took the examination, if different, your current address, and your daytime telephone number.

- II. **EXAMINATION INFORMATION:** For the examination score you wish to receive a duplicate score report or transfer, you **must** provide the date (month, day, year), the state/province where you applied and paid to take examination, your candidate ID number that you wrote on the answer document at the time you tested, and the name of the examination. To verify this information, you may contact the state/province where you applied and took the test.

- III. **FEES:**
 - A) **DUPLICATE SCORE REPORT FEE - \$50.00 per request for a duplicate score report**
\$50.00 to request a duplicate score report to be mailed to you.

 - B) **SCORE TRANSFER FEE - \$50.00 per request for a score transfer**
The Transfer fee is **\$50.00** to request your scores to be transferred to another state/province licensing board. Each state/province licensing board you request is **\$50.00**. For instance, if you to which you request your scores to be transferred to two states, the total fee would be \$100.

 - C) **EXPEDITED SERVICE FEE - \$30.00 for each state/province**
You may request expedited service for an **additional \$30.00** for **each** licensing board to which you want your score transferred. Expedited processing time is 5 business days after we receive your request, otherwise, 10 business days. Expedited service may be requested 6 weeks or more after taking the examination

- IV. **METHOD OF PAYMENT: Credit card (MasterCard/VISA only), certified check, cashier's check, business check or money order made payable to PROFESSIONAL TESTING CORPORATION**

In offering this service PTC makes no guarantees that any certification/licensing board will accept a score transfer in lieu of other state requirements for the purposes of certification/licensure.

A duplicate score report will be mailed to you at the address indicated on this form. A score transfer will be emailed to the state board(s) indicated. If you indicate your email address on the application, you will also receive a copy of this correspondence.